

# A PHOTO – A COMMISSION!

Via the menu on the website [www.portraits-karikaturen.de](http://www.portraits-karikaturen.de) you can view samples of my work. They are listed according to painting or drawing techniques and styles.

You want to surprise your family, friends or colleagues with a specially made portrait / caricature / cartoon / comic / computer-generated image / flash-animation? You´d like to commission a picture?

## Here´s how it´s done:

### Sending a photo:

In order to draw or paint a picture after your specifications, I need one or more photo(s) of the motif – i.e. the person(s) or object(s) in question, ideally in frontal or semi-profile perspective. You can send photos either by email or snail mail. I´ll be happy to give you my postal address via email or telephone.

### Commissioning a picture:

You have browsed around my website and know what you´d like to commission? Then send me your order (plus, if possible, the photos to work from) via email. You will promptly receive a mail confirming your commission.

### Time of delivery:

Normally, you will get your specially made picture within two weeks after commissioning. If you need it sooner than that, it´s no problem to arrange a quicker service. Just let me know how soon you need it!

### Payment:

There are two ways of payment:

- Cash on Delivery (COD) – you pay after you´ve received your picture by mail
- You send the first half of the payment with your commission and the second half after you´ve received your picture.

### Delivery:

A special service for you: orders of 250 Euros or more are free of postage (standard delivery) and packing (usually cardboard roll)! Additional costs, e.g. for express delivery, will be charged to you.

If you have questions concerning the prices for special formats or anything else, feel free to contact me:

-via email at [info@portraits-karikaturen.de](mailto:info@portraits-karikaturen.de) -via phone at **0049-22148531627**

